

CORE – August 2018 eBulletin

Dear CORE colleagues,

Welcome to our August 2018 eBulletin which alerts you to recent and upcoming changes to CORE and how these affect you:

1. Revised 2016/17 data available on the CORE website
2. Quarterly data to be published through the system
3. Quarterly submission cut-off dates
4. Call for proposals for 2019/20 log forms review
5. Updated data sharing agreement

Revised 2016/17 data available on the CORE website

We have revised the 2016/17 snapshot (*'2016/17 Final Data'*) on the CORE website that feeds into the analysis tools and PDF reports, due to errors in the calculation of variables derived in the system from submitted data.

You can access these tools and reports for all years from 2007/08 to 2016/17 at the national, LA and (your own) organisation level from the [Analyse CORE data](#) page when logged in.

Please note that this may differ slightly from what you can download from the system due to quality assurance processes and the re-calculation of incorrectly system-derived variables. This new dataset is in line with the dataset used to produce our National Statistics publication, although it does not have any weighted or imputed variables.

The national and subnational level tables published as part of the National Statistics [release](#) have also been revised.

NEW: Quarterly data to be published through system

Starting this autumn, we will begin publishing quarterly management information through the [Analyse CORE data](#) pages of the website, with the aim of publishing within two months of the end of the quarter.

Providers will be able to have access to national, LA and (their own) organisation level data through the analysis reports and tools much sooner than at present. We hope this delivers value to data providers by enabling more timely comparisons against national and local totals across a range of tenancy, demographic and property indicators.

The quarterly data will not contain any weighted or imputed variables, will be subject to our statistical disclosure controls to prevent identification of individuals, and should be regarded as provisional since it will not include any late submissions for that quarter. The annual dataset, published each autumn, should be regarded as the finalised data for the year.

This quarterly process will operate for data from the first three quarters of the reporting year. Q4 will not be published separately since it forms the final part of the annual collection, which will continue to be published in autumn each year.

NEW: Quarterly submission cut-off dates

To maximise the usefulness of the quarterly management information in the system we are re-instigating quarterly soft cut-offs. These will be the second Friday following the end of each quarter. However in recognition of on-going work by data providers to submit final 2016/17 logs we will be closing 2018/19 Q1 at the same time as Q2, in October.

Upcoming quarterly cut-offs:

- **Friday 12 October** – tenancies/sales starting 1 April to 30 Sept (i.e. 2018/19 Q1&2)
- **Friday 11 January** – tenancies/sales starting 1 Oct to 31 Dec (i.e. 2018/19 Q3)
- **End May TBC** – final cut-off for 2018/19 (i.e. 2018/19 Q4 plus any late submissions)

These quarterly cut-offs are important as MHCLG supplies weekly rents data on a quarterly basis to the Office for National Statistics to create high-profile government inflation statistics.

It is also in your interest to meet the quarterly cut-off as only logs submitted by the deadline will be included in the dataset that feeds into the analysis tools and reports – so a high completion rate equates to higher quality output for your own analysis. Earlier submission will also reduce burden at the end of the year when finalising the annual dataset.

Whilst all effort should be made to meet the quarterly cut-off dates, if this is not possible logs for tenancies/sales in that quarter should still be submitted after the cut-off so they are included in the finalised annual data.

Call for proposals for 2019/20 log forms review

Each year we invite CORE data users to put forward proposals for changes to next year's lettings and/or sales log forms, whether questions, response categories or guidance notes.

We are launching the 2019/20 log review process today and ask that users requesting a change complete this [log review proposal template](#) and send to the [CORE helpdesk](#) by **Friday 28 September**.

Updated data sharing agreement

We have updated the [CORE data sharing agreement](#) between data providers and MHCLG to clarify that the agreement only concerns data submitted via CORE, not data held on providers' own systems. As a result the agreement has been simplified and streamlined. Providers are also now able to fulfil the requirement to make the MHCLG privacy notice available by stating in their own privacy notice that CORE data collected will be shared with MHCLG and including a link to the MHCLG privacy notice.

We remind data providers that no organisation will be able to submit data through the CORE system until a data sharing agreement is in place. From this point onwards (24 August 2018), data providers ticking the data sharing agreement box on the system will be covered by the updated agreement. Any data provider covered by the original data sharing agreement wishing to switch to the updated data sharing agreement can do so by emailing the [CORE Helpdesk](#).

Please continue to check the [Alerts](#) page of the MHCLG CORE website for further updates.
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