

eCORE field number	Q No. on CORE log	Question Name	Description of categories	Allowable Entry	Null Allowed? (i.e. Field can be left blank)
1	1a	Type of Letting	Value labels: 1 = Housing association landlord letting in a General Needs unit - Social Rent 2 = Housing association landlord letting in a Supported unit - Social Rent 3 = Local authority landlord letting in a General Needs unit - Social Rent 4 = Local authority landlord letting in a Supported unit - Social Rent 5 = Housing association landlord letting in a General Needs unit - Affordable Rent 6 = Housing association landlord in a Supported unit - Affordable Rent 7 = Local Authority landlord letting in a General Needs unit - Affordable Rent 8 = Local Authority landlord letting in a Supported unit - Affordable Rent 9 = Housing association landlord letting in a General Needs unit - Rent to Buy 10 = Housing association landlord letting in a Supported unit - Rent to Buy 11 = Local Authority landlord letting in a General Needs unit - Rent to Buy 12 = Local Authority landlord letting in a Supported unit - Rent to Buy	Numeric, SR GN: 1, 3; or SR SH: 2, 4; or AR GN: 5, 7; or AR SH: 6, 8, or Rent to Buy GN: 9, 11; or Rent to Buy SH: 10, 12.	No
2	1b	Who is the landlord on the tenancy agreement?	Required if Field 1 (Q1a) is coded 1, 3, 5, 7, 9 or 11 (General Needs letting); otherwise, must be left null. Value labels: 1 = This landlord 2 = Another HA/LA	Numeric, range 1 or 2	No (if field 1 = 1, 3, 5, 7, 9 or 11) Yes (if field 1 = 2, 4, 6, 8, 10 or 12)
3		CORE CODE	Required if Field 2 = 2; otherwise, must be left null. Landlord's CORE code. Must be a valid code, no more than 7 characters long.	7 characters, alphanumeric (text qualifier accepted)	No (if Field 1 = 1, 3, 5, 7, 9 or 11 and Field 2 = 2); Yes (if Field 1 = 2, 4, 6, 8, 10 or 12 and Field 2 = 1)
4	1c	Please enter the Management Group for the property	Required if Field 1 (Type of letting) is coded 2, 4, 6 or 8 (Supported letting); otherwise, must be left null. A numeric code identifying the management group to which the scheme belongs. This code is assigned by the CORE team.	Numeric, range 1 - 999	No (if Field 1 = 2, 4, 6, 8, 10 or 12) Yes (if Field 1 = 1, 3, 5, 7, 9 or 11)
5		Please enter the Scheme Code for the property	Required if Field 1 (Type of letting) is coded 2, 4, 6 or 8 (Supported letting); otherwise, must be left null. A numeric code identifying the scheme under which this letting has been made. This code is assigned by the CORE team.		
6	1d	Is this a first letting in a supported housing unit/bedspace which has been newly built, converted or newly acquired?	Required if Field 1 (Type of letting) is coded 2, 4, 6 or 8 (Supported letting); otherwise, must be left null.	Numeric, range 1 or 2	
7	1b	Tenant Code	Value labels: 1 = Yes 2 = No This is the reference code that the organisation uses to identify the tenant/letting for this log. It can be up to 12 characters in length and made up from any combination of letters and/or numbers. Punctuation characters (except ', - comma) may be used provided none match the character defined as the separator in the header record. Upper and lower case alphabetic characters may be combined. We use this code in conjunction with the Property Code (if applicable) and Start Date to identify individual logs when checking details with the submitting organisation at the validation stage. DO NOT LEAVE null.	12 characters – alphanumeric. (text qualifier accepted; required if punctuation characters used)	
8	2a	Starter/Introductory Tenancy	Value labels: 1 = Yes 2 = No	Numeric, range 1 - 2	No
9	2b	Type of Tenancy	Value labels: 1 = Secure 2 = Assured 3 = Other 4 = Assured Shorthold 5 = Licence Agreement (Supported Housing or General Needs Almshouses only)	Numeric, range 1 - 5	
10	2ba	If you responded 'Other' in Q2b, please state tenancy type		Text	Yes, if 9 is not option 3.
11	2c	Tenancy Duration	Required if field 9 (type of tenancy) is coded 4. It can also be filled out if field 9 (type of tenancy) is coded 1. If field 1 code = 2, 4, 6 or 8 then 1 to 99 years are the parameters that can be entered or if field 1 code = 1, 3, 5 or 7 then 2 to 99 years are the parameters that can be entered. Exclude any starter/introductory period.	Numeric, range 1 - 99. If field 1 code = 2, 4, 6 or 8 or range 2 - 99 if field 1 = 1, 3, 5 or 7.	No (if field 9 = 4); Yes (if field 9 = 1, 2, 3 or 5).
12	3	Age of Person 1	Age of person 1 (lead tenant).	Numeric, range 15 - 120 and text, upper case 'R'	No
13 to 19	3	Ages of Person 2 - 8	Ages of other household members (persons 2 to 8). Can be null if sex, relationship and economic status for this person are also null. Must be greater than 15 if corresponding economic status is 1 to 8 or 0. Must be less than 16 if corresponding economic status is 9.	Numeric, range 1-120 and text, upper case 'R'	Yes, if sex, relationship and economic status for this person are also null
20	3	Gender of Person 1	Sex of person 1 Value labels: F = Female M = Male X = Other R - Refused	Text, upper case 'F', 'M', 'X' or 'R' (text qualifier accepted)	No
21 to 27	3	Gender of Person 2-8	Gender of other household members (persons 2 to 8). Can be 'R' if age, relationship and economic status for this person are also null Value labels: F = Female M = Male X = Other R - Refused	Text, upper case 'F', 'M', 'X' or 'R' (text qualifier accepted)	Yes, only if age, relationship and economic status for this person are null
28 to 34	3	Relationship to Person 1	Relationship to person 1 (persons 2 to 8), can be 'P' only if age is 16 or over; can be 'C' only if age is 15 or under and economic status is 9, or if age is 16 to 19 and economic status is 7; can be 'X' only if age is 16 or over; or can be 'R'. Value labels: P = Partner C = Child (eligible for child benefit) X = Other R - Refused	Text, upper case 'P', 'C', 'X' or 'R' (text qualifier accepted)	Yes, only if age, sex and economic status for this person are null
35	3	Economic Status of Person 1	Economic Status of Person 1 Value labels: 1 = Full-time work (30 hours or more per week) 2 = Part-time work (Less than 30 hours per week) 3 = Government Training / New Deal 4 = Job Seeker 5 = Retired 6 = Not seeking work 7 = Full-time Student 8 = Unable to work because of long term sickness or disability 9 = Child under 16 0 = Other Adult 10 = Refused	Numeric, range 0 - 10	No
36 to 42	3	Economic Status of Person 2-8	Economic status of other household members (persons 2 to 8). Must be 9 if corresponding age is 15 or less. Can be null if age, sex and relationship for this person are also null. Value labels: 1 = Full-time work (30 hours or more per week) 2 = Part-time work (Less than 30 hours per week) 3 = Government Training / New Deal 4 = Job Seeker 5 = Retired 6 = Not seeking work 7 = Full-time Student 8 = Unable to work because of long term sickness or disability 9 = Child under 16 0 = Other Adult 10 = Refused	Numeric, range 0 - 10	Yes, only if age, sex, and relationship for this person are null.
43	3	Ethnic group of person 1 as defined by tenant	Ethnic origin of Person 1 Value labels: 1 = White: English, Scottish, Welsh, Northern Irish, British 2 = White: Irish 3 = White: Other 4 = Mixed: White and Black Caribbean 5 = Mixed: White and Black African 6 = Mixed: White and Asian 7 = Mixed: Other 8 = Asian or Asian British: Indian 9 = Asian or Asian British: Pakistani 10 = Asian or Asian British: Bangladeshi 11 = Asian or Asian British: Other 12 = Black or Black British: Caribbean 13 = Black or Black British: African 14 = Black or Black British: Other 15 = Chinese 16 = Other ethnic group: Other 17 = Refused; Refused 18 = White: Gypsy/Irish Traveller 19 = Other ethnic group: Arab	Numeric, range 1 - 19	
			Nationality of Person 1 Value labels: 1 = UK national resident in UK 2 = UK national returning from residence overseas		No

eCORE field number	Q No. on CORE log	Question Name	Description of categories	Allowable Entry	Null Allowed? (i.e. Field can be left blank)
44	3	Nationality of person 1 as defined by tenant	3 = Czech Republic 4 = Estonia 5 = Hungary 6 = Latvia 7 = Lithuania 8 = Poland 9 = Slovakia 10 = Slovenia 11 = Other European Economic Area (EEA) country 12 = Any other country 13 = Refused 14 = Bulgaria 15 = Romania 16 = Croatia 17 = Ireland	Numeric, 1 - 17	
45	4a	Has anyone in the household ever served in the UK Armed Forces as a regular or reserve? (Excluding National Service)	Value labels: 1 = Yes - regular 2 = No 3 = Refused 4 = Yes - reserve	Numeric range 1 - 4	
46	4b	Has anyone in the household been seriously injured or ill as a direct result of their time and activities serving as a regular or a reserve?	Value labels: 1 = Yes 2 = No 3 = Refused	Numeric range 1 - 3	No if 45 = 1 or 4; Yes, must be null if 45 = 2 or 3
47	5	Does the household contain a pregnant women?	Does the household contain a pregnant women? Value labels: 1 = Yes 2 = No 3 = Refused	Numeric, range 1 - 3	
48	6	Is the tenant in receipt of or likely to be in receipt of the following:	Value labels: 1 = Housing Benefit (if not in receipt of Universal Credit) 3 = Don't know 6 - UC - with housing element (and not in receipt of Housing Benefit) 7 - UC - without housing element (not in receipt of HB and tenants not eligible for housing support. e.g. residential care home) 8 - UC - without housing element (and in receipt of HB) 9 - Not in receipt of either UC or HB.	Numeric, range 1, 3 or 6 - 9	No
49	7	How much of your income comes from universal credit, state pensions or benefits (excluding child & housing benefit, UC housing element and council tax support or tax credit)?	Value labels: 1 = All 2 = Some 3 = None 4 = Don't Know	Numeric, range 1 - 4	
50	8	Tenant's or tenant and partner's net income (after tax deductions). For those receiving Universal Credit, please enter net weekly income from employment, pensions and Universal Credit. Please exclude child benefit, housing element of Universal Credit and council tax support. For those not receiving Universal Credit, please enter income from employment, pensions and other benefits. Please exclude housing benefit, child benefit and council tax support.	Numeric in pounds. Rounded to the nearest penny. ie. an income of £102.50 would be written 102.50.	Numeric, range 0 - 9999	Yes if 51 = 1
51	8	If Q8 refused (Income Refused)	Value labels: 1 = True Null = False	Numeric, range 1 or Null	Yes
52	9a	In the tenant's view what was the main reason the household left their last settled home?	Value labels: 1 = Permanently decanted from another property owned by this landlord 2 = Left home country as refugee 3 = Discharged from prison or from longstay hospital or other institution 4 = Loss of tied accommodation 7 = Domestic abuse 8 = (Non-violent) relationship breakdown with partner 9 = Asked to leave by family or friends 10 = Racial harassment 11 = Other problems with neighbours 12 = Property unsuitable because of overcrowding 13 = Property unsuitable because of ill health/ disability 14 = Property unsuitable because of poor condition 16 = To move nearer to family/ friends/ school 17 = To move nearer to work 18 = To move to accommodation with support 19 = To move to independent accommodation 20 = Other 28 = Don't Know 29 = Under occupation - offered incentive to downsize 30 = Under occupation - no incentive 31 = Hate crime 34 = Repossession 35 = Couldn't afford fees attached to renewing the tenancy 36 = Couldn't afford the increase in rent 37 = Couldn't afford rent or mortgage - welfare reforms 38 = Couldn't afford rent or mortgage - employment 39 = Couldn't afford rent or mortgage - other 40 = End of Assured Shorthold Tenancy - 'no fault' 41 = End of Assured Shorthold Tenancy - 'eviction/tenant at fault' 42 = End of Fixed-Term Tenancy - 'no fault' 43 = End of Fixed-Term Tenancy - 'eviction/tenant at fault'	Numeric, range 1 - 4, 7 - 14, 16 - 20, 28 - 31, 34 - 43	No
53	9aa	If you responded 'Other' in Q9a, please state main reason		Text	Yes, if 52 is not 20.
54	9b	Was the reason for leaving a direct result of the removal of the spare room subsidy or benefit cap introduced from 2013? (this is most likely to apply if options 1, 29, 30, 33, 34 or 37 were selected at 9b)	Value labels: 2 = No 3 = Don't Know 4 = Yes: Removal of the spare room subsidy 5 = Yes: Benefit cap 6 = Yes: Both	Numeric, range 2 - 6	No
55	10	Does anyone in the household have any specific housing needs in relation to any of the following?	(a) Fully wheelchair accessible housing Value labels: 1 = True Null = False	Numeric range 1 or Null (null space).	Only if either of fields 59 or 60 is coded 1
56			(b) Wheelchair access to essential rooms Value labels: 1 = True Null = False		
57			(c) Level access housing Value labels: 1 = True Null = False		
58			(f) Other disability requirements Value labels: 1 = True Null = False		
59			(g) No disability Value labels: 1 = True Null = False		
60	(h) Don't know Value labels: 1 = True Null = False	Only if at least one of the fields 55 to 58 is coded 1			
			Value labels: 1 = Local Authority general needs 2 = Private Registered Provider (HA) general needs tenancy 3 = Private sector tenancy		

eCORE field number	Q No. on CORE log	Question Name	Description of categories	Allowable Entry	Null Allowed? (i.e. Field can be left blank)
61	11	The housing situation for this household immediately before this letting	4 = Tied housing or rented with job 6 = Supported housing 7 = Direct access hostel 8 = Housing for older people 9 = Residential care home 10 = Hospital 13 = Children's home/ foster care 14 = Bed and breakfast 18 = Any other temporary accommodation 19 = Rough sleeping 21 = Refuge 23 = Mobile home/ caravan 24 = Home Office Asylum Support 25 = Other 26 = Owner occupation (private) 27 = Owner occupation (low cost home ownership) 28 = Living with friends or family 29 = Prison / Approved Probation Hostel	Numeric range 1 - 4, 6 - 10, 13, 14, 18 - 21 or 23 - 29	No
62	12a	Enter LA in which household lived immediately before this letting	9 character ONS code See ONS CODE Appendix for full list of valid codes.	9 characters, alphanumeric (text qualifier accepted)	
63		Part 1 of postcode of previous accommodation	Part 1 of postcode for the location of the previous settled accommodation. 2, 3 or 4 characters alphanumeric. No lower case text. Combined with field 62, it should be a postcode which lies within the local authority given in field 60. May be left null only if field 65 is coded 1.	Between 2 and 4 characters, alphanumeric (text qualifier accepted)	Only if field 65 = 1
64	12b	Part 2 of postcode of previous accommodation	Part 2 of postcode for the location of the previous settled accommodation. 3 characters alphanumeric. No lower case text. Combined with field 61, it should be a postcode which lies within the local authority given in field 60. May be left null only if field 65 is coded 1.	3 characters, alphanumeric (text qualifier accepted)	
65		If postcode of previous accommodation is unknown or if the previous accommodation was temporary	1 or null. If 1, fields 61 and 62 can be null. Value labels: 1 = Yes Null = No	Numeric, 1 or Null (null space)	Yes, if fields 64 and 65 contain full and valid entries
66	12c	How long has the household continuously lived in the local authority area where the new letting is located?	Value labels: 1 = Just moved to the local authority area 2 = Less than 1 year 5 = 5 years or more 6 = Don't know	Numeric, 1, 2 or 5 - 10	No
67	12d	How long has the household been on the waiting list of the local authority district where the new letting is located?	7 = 1 year but under 2 years 8 = 2 years but under 3 years 9 = 3 years but under 4 years 10 = 4 years but under 5 years		
68	13	Immediately prior to this letting, was this household.....?	Value labels: 1 = Not homeless 8 = Assessed as threatened with homelessness within 56 days by a local authority and owed prevention duty 9 = Assessed as homeless by a local authority and owed a relief duty 10 = Assessed as unintentionally homeless and having a priority need by a local authority and owed by a homeless main duty 7 = Other homelessness (i.e. not found statutorily homeless by a housing authority but considered to be homeless by the letting landlord).	Numeric, range 1 or 7 - 10	No
69	14a	Was the household given reasonable Preference for housing by the Local Authority?	Value labels: 1 = Yes 2 = No 3 = Don't Know	Numeric Range 1 - 3	
70		Homeless or about to lose their home (within 56 days)	Value labels: 1 = True Null = False		
71		Living in insanitary, overcrowded or unsatisfactory housing	Value labels: 1 = True Null = False		
72	14b	A need to move on medical and welfare grounds (including a disability)	Value labels: 1 = True Null = False	Numeric, range 1 or NULL (null space) (text qualifier accepted)	If 70 = 1, select at least one of fields 71 - 75 categories. If 70 = 2 or 3, then Null.
73		A need to move to avoid hardship to themselves or others	Value labels: 1 = True Null = False		
74		Don't know	Value labels: 1 = True Null = False		
75		Was the letting made under any of the following allocations systems?	Choice-based lettings (CBL) - (select Yes or No for each allocation system) Value labels: 1 = Yes 2 = No		
76			Common housing register (CHR) - (select Yes or No for each allocation system) Value labels: 1 = Yes 2 = No	Numeric, range 1 or 2	
77			Common allocation policy (CAP) - (select Yes or No for each allocation system) Value labels: 1 = Yes 2 = No		
78	16	Source of referral for this letting?	ALMOs entering data on behalf of local authorities should regard themselves as the local authority for the purpose of this question. As such these organisations should not select options 3 or 4. Value labels: 1 = Internal transfer 2 = Tenant applied direct (no referral or nomination) 3 = PRP Lettings only – Nominated by local housing authority 4 = PRP supported lettings only – Referred by local authority housing department 7 = Voluntary agency 8 = Relocated through a recognised National, Regional or Sub-Regional Housing Mobility scheme. 9 = Social services 10 = Other social landlord 12 = Police, probation, prison 13 = Youth offending team 14 = Community Mental Health team 15 = Health service 16 = Other	Numeric, range 1-4 and 7-10 and 12-16	No
79	17	Rent and other charges period	Value labels: 1 = Weekly for 52 weeks 2 = Fortnightly 3 = Four-weekly 4 = Calendar monthly 5 = Weekly for 50 weeks 6 = Weekly for 49 weeks 7 = Weekly for 48 weeks 8 = Weekly for 47 weeks 9 = Weekly for 46 weeks 10 = Weekly for 53 weeks	Numeric, range 1 - 10	
80	18ai	Basic Rent (eligible for HB or UC)	Basic rent - Numeric in pounds (to 2 decimal places) (e.g. a rent of £42.50 would be written 42.50). Figure should be representative to the response for Q17, rent period (i.e. if annual figure and response to Q17 = 52 weeks, figure should first be divided by 52).		Only if fields 86 or 87 are not null
81	18aii	Service Charge	Service Charge - Numeric in pounds (to 2 decimal places) (e.g. a rent of £42.50 would be written 42.50). Figure should be representative to the response for Q17, rent period (i.e. if annual figure and response to Q17 = 52 weeks, figure should first be divided by 52).		
82	18aiii	Personal Service charge	Personal Service charge - Numeric in pounds (to 2 decimal places) (e.g. a rent of £42.50 would be written 42.50). Figure should be representative to the response for Q17, rent period (i.e. if annual figure and response to Q17 = 52 weeks, figure should first be divided by 52).	Numeric, up to 6 digits with decimal point before final 2 digits. (maximum of 7 characters – 6 digits and 1 decimal point)	Yes
83	18aiv	Support charge	Support charge - Numeric in pounds (to 2 decimal places) (e.g. a rent of £42.50 would be written 42.50). Figure should be representative to the response for Q17, rent period (i.e. if annual figure and response to Q17 = 52 weeks, figure should first be divided by 52).		
84	18av	Total Charge	Total of parts (i), (ii), (iii), and (iv). Numeric in pounds (to 2 decimal places).		Only if fields 86 or 87 are not null
85	18b	Total Charge for Care Homes	Total Charge for Care Homes Numeric in pounds (to 2 decimal places). Figure should be representative to the response for Q17, rent period (i.e. if annual figure and response to Q17 = 52 weeks, figure should first be divided by 52).		Only if fields 81 - 85 and 87 are not null
86	18c	Please tick if there is neither rent nor charge to the occupant for the accommodation	Numeric Value Labels: 1 = Yes Null = No	Numeric, 1 or Null (null space)	Only if fields 81 - 86 are not null
87		After housing benefit and/or housing element of UC payment is received, will there be an outstanding amount for basic rent (18i) and/or	Value Labels: 1 = Yes 2 = No	Numeric, range 1 - 3	Only if field 48 = 3, 6, 7 or 8

eCORE field number	Q No. on CORE log	Question Name	Description of categories	Allowable Entry	Null Allowed? (i.e. Field can be left blank)
	18d	benefit eligible charges (18ii)?	3 = Don't Know		
88		Expected shortfall in rent (for period shown in Q17, field 74)	Shortfall in Rent: Numeric in pounds (to 2 decimal places); (e.g. a shortfall of £2.50 would be written 2.50).	Numeric, up to 6 digits with decimal point after 4 th digit. (maximum of 7 characters – 6 digits and 1 decimal point)	if 88 = 2 or 3; if 88 = 1, then a value must be entered
89			Void date – day. Numeric, range 1 to 28/29/30 or 31 (dependent on month and year). Obligatory unless field 95 is coded 1.	Numeric, range 1 - 31	
90	19a	Void (or new build handover / renewal date)	Void date – month. Numeric, range 1 to 12. Obligatory unless field 96 is coded 1.	Numeric, range 1 - 12	Only if field 96 = 1
91			Void date – year. Numeric, last two digits of year (e.g. 10 for a date in 2010). Obligatory unless field 96 is coded 1.	Numeric, 2 digits	
92			Major repairs completion date – day. Numeric, range 1 to 28/29/30 or 31 (dependent on month and year). May be null if field 96 is coded 1, or if there have been no major repairs to the property.	Numeric, range 1 - 31	
93	19b	Major repairs completion date	Major repairs completion date – month. Numeric, range 1 to 12. May be null if field 96 is coded 1, or if there have been no major repairs to the property.	Numeric, range 1 - 12	
94			Major repairs completion date – year. Numeric, last two digits of year (i.e. 10 for a date in 2010). May be null if field 96 is coded 1, or if there have been no major repairs to the property.	Numeric, 2 digits	Yes
95	19c	If the unit is in a supported scheme for stays of one month or less, fill in only the start date below and tick here to confirm it is very short stay	If the unit is in a supported scheme for stays of one month or less, fill in only tenancy start date and tick to confirm it is very short stay Value labels: 1 = True Null = False	Numeric, 1 or NULL (null space)	
96			Tenancy start date – day. Numeric, range 1 to 28/29/30 or 31 (dependent on month and year). <u>DO NOT LEAVE null</u>	Numeric, range 1 - 31	
97	1	Tenancy start date	Tenancy start date – month. Numeric, range 1 to 12. <u>DO NOT LEAVE null</u>	Numeric, range 1 - 12	
98			Tenancy start date – year. Numeric, last two digits of year (i.e. 13 for a date in 2013). <u>DO NOT LEAVE null</u>	Numeric, 2 digits	
99	20	How many times has this unit been previously offered since becoming available for relet since the last tenancy ended or as a first let? For an Affordable Rent or Rent to Buy letting, only include the number of offers as that type.	Number of unsuccessful offers.	Numeric, range 0 or above	No
100	21a	RP Property reference	This is the reference code that the organisation uses to identify the property being let. As for the Tenant code (Field 7, Q2) it can be up to 12 characters in length and made up from any combination of letters and/or numbers. Punctuation characters other than a comma (,) may be used where text qualifiers ("") are used: Upper and lower case alphabetic characters may be combined. Where it is given, the Property code is used in conjunction with the Tenant code and Start Date to identify individual logs when checking details with the submitting organisation at the validation stage.	12 characters - alphanumeric (text qualifier accepted)	No (if field 1 = 1, 3, 5, 7, 9 or 11); Yes (if field 1 = 2, 4, 6, 8, 10 or 12)
NB. Fields 102 - 111 may be left null if field 1 (Q1a Type of letting) is coded 2, 4, 6 or 8 (Supported Housing Letting).					
101	22	Number of bedrooms	Number of bedrooms in property. Numeric, range 1 to 9. Must be 1 if bedsit (Q23 field 103 (below) coded 2).	Numeric, range 1 -9	
102	23	Type of Unit	See NB below field 101 Value labels: 1 = Flat/ maisonette 2 = Bedsit 4 = Shared flat/ maisonette 6 = Other 7 = House 8 = Bungalow 9 = Shared house 10 = Shared bungalow	Numeric, range 1, 2, 4 or 6 - 10	No (if Field 1 = 1, 3, 5, 7, 9 or 11) Yes (if Field 1 = 2, 4, 6, 8, 10 or 12)
103	24	Type of building	See NB below field 101 Value labels: 1 = Purpose built 2 = Converted from previous residential or non-residential property.	Numeric, range 1 or 2	
104	25	Is property built or adapted to wheelchair user standards?	See NB below field 101 Value labels: 1 = Yes 2 = No		
105	26	If this is a relet, was the property most recently let on?	See NB below field 101 Value labels: 1 = A social rent basis 2 = An affordable rent basis 3 = Don't know 4 = A Rent to Buy basis	Numeric, range 1 - 4	Yes if field 1 = 2, 4, 6, 8, 10 or 12 or field 107 = 1
106	27	Reason for vacancy	See NB below field 101 Value labels: 1 = First let of newbuild, conversion, rehabilitation or acquired property (Do not select for existing properties changing from social to Affordable Rent, select relevant relet) 5 = Relet – previous tenant died (no succession) 6 = Relet – tenant abandoned property 8 = Relet – previous tenant moved to private sector or other accommodation 9 = Relet – to tenant who occupied same property as temporary accommodation. 10 = Relet – tenant evicted due to arrears 11 = Relet – tenant evicted due to ASB or other reason 12 = Relet – tenant moved to other social housing provider 13 - Relet - internal transfer (excluding renewals of a fixed-term tenancy) 14 - Relet - Renewal of fixed-term tenancy.	Numeric, range 1, 5, 6 or 8 - 14	No (if Field 1 = 1, 3, 5, 7, 9 or 11) Yes (if Field 1 = 2, 4, 6, 8, 10 or 12)
107		Enter LA of property	9 character ONS code. See ONS CODE Appendix for full list of valid codes. See NB below field 101	9 characters, alphanumeric (text qualifier accepted)	
108		Part 1 of postcode of property	Part 1 of the postcode for the property. 2, 3 or 4 character alphanumeric. No lower case text. Combined with Field 110, should be a postcode which lies within the local authority given in field 108. See NB below field 101	Between 2 and 4 characters, alphanumeric (text qualifier accepted)	
109		Part 2 of postcode of property	Part 2 of the postcode for the property. 3 character alphanumeric. No lower case text. Combined with Field 109 should be a postcode which lies within the local authority given in field 106. See NB below field 101	3 characters, alphanumeric	
110		If previous postcode (Q12b) and new postcode (Q28) are the same.	1 or null. If 1, field 64 must be the same as field 109 and field 65 must be the same as field 110. See NB below field 101. Value Labels: 1 = True Null = False	Numeric, range 1 or NULL (null space) (text qualifier accepted)	Yes
111		Organisation Code	The managed (owning) organisation CORE ID code	Numeric, up to 7 digits	No
112		Username field (OPTIONAL)	The actual CORE username of the person this log should be assigned to. The log will then be assigned to this user when the file is imported rather than the user uploading the file. If this field is null, the log will be allocated to the user uploading the log. If an invalid username is entered, please reject the upload and correct this in your file.	Alphanumeric, except for commas	Yes
113		Managing Organisation	CORE code of the Managing Organisation.	Numeric, up to 7 digits	
114	4aii	If they've ever served as a regular, did they leave...?	Required if field 44 = 1, otherwise must be null. Value labels: 4 = Up to and including 5 years ago 5 = More than 5 years ago 6 = Are still serving 3 = Refused	Numeric, 3 - 6	No (if Field 45 = 1) Yes (if Field 45 = 2, 3 or 4)
115	21b	UPRN	Enter the Unique Property Reference Number if known. Providers should be able to find their UPRN from AddressBase data here: https://data.gov.uk/dataset/addressbase	Numeric, up to 12 digits	Yes
116	8a	Is the income...?	Value labels: 1 = Weekly 2 = Monthly 3 = Annual	Numeric, range 1 - 3	Yes, if 51 = 1
117		Data Protection	Individual log indicator. Figure 1 denotes that the tenant has seen the Data Sharing Agreement	Numeric, 1	No (for the user to validate the log).