



## Other people living in the property (buyer 2 and other occupants)

	Relationship to buyer 1				Age Years	Gender Box A	Working Box B
	Child	Partner	Other	Not given			
2	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Household needs

### Any of the buyers served as a regular in the UK armed forces?

A regular is somebody who has served in the Royal Navy, the Royal Marines, the Royal Air Force or army full time and does not include reserve forces.

1  Yes

#### Is the buyer still serving in the UK armed forces

4  Yes

5  No – the person left up to and including 2 years ago

6  No – the person left more than 2 years ago

7  No

3  Buyer prefers not to say

8  Don't know

### Are any of the buyers a spouse or civil partner of a UK armed forces regular who died in service within the last 2 years?

4  Yes

5  No

6  Buyer prefers not to say

7  Don't know

### Does anyone in the household have a disability?

This includes any long-term health condition that has an impact on the person's day-to-day life.

1  Yes

2  No

3  Don't know

### Does anyone in the household use a wheelchair?

This can be inside or outside the home.

1  Yes

2  No

3  Don't know

## Household situation

### Buyer 1's previous tenure

6  Living with family or friends

1  Local authority tenant

2  Private registered provider or housing association tenant

3  Private tenant

5  Owner occupier

7  Temporary accommodation

4  Tied home or renting with job

9  Other

Postcode of last settled home

Local authority If postcode unknown

<input type="text"/>	or	<input type="text"/>
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### Organisations buyers were registered with

Tick all that apply

Help to Buy agent

Local authority

Their private registered provider (PRP) – housing association

Other private registered provider (PRP) – housing association

## Property information

Postcode

Local authority If postcode unknown

<input type="text"/>	or	<input type="text"/>
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### Type of unit

1  Flat or maisonette

2  Bedsit

3  House

4  Bungalow

9  Other:

### Type of building

1  Purpose built

2  Converted from previous residential/non-residential property

### Property built or adapted to wheelchair-user standards

1  Yes

2  No

3  Don't know

### Number of bedrooms

For bedsits, enter '1'.

## Income, benefits and outgoings

### Buyer 1's gross annual income

Include any income after tax from: employment, pensions or UC. Don't include: NI contributions and tax, housing benefit, child benefit or council tax support.

£	<input type="text"/>	,	<input type="text"/>	<input type="text"/>
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Don't know

### Buyer 1's income used for mortgage application

Yes

No

### Buyer 2's gross annual income

Include any income after tax from: employment, pensions or UC. Don't include: NI contributions and tax, housing benefit, child benefit or council tax support.

£	<input type="text"/>	,	<input type="text"/>	<input type="text"/>
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Don't know

### Buyer 2's income used for mortgage application

Yes

No

### Housing-related benefits buyers received before purchase

Housing benefit

Universal Credit housing element

Neither

Don't know

### Buyer's total savings before any deposit paid

Enter their total savings to the nearest £10.

£	<input type="text"/>	,	<input type="text"/>	<input type="text"/>
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Don't know

### Have any of the buyers previously owned a property?

1  Yes

2  No

3  Don't know

## A Sale information – shared ownership

### How many years has buyer lived in the property before purchase

Round up to the nearest year. Enter '0' if the buyers haven't been living in property.

 years

### Staircasing transaction

1  Yes

#### Percentage of property bought in staircasing transaction

 %

#### Percentage of property buyer now owns in total

 %

2  No

3  Don't know

### Resale

If the social landlord previously sold the property to another buyer and is now reselling it, tick 'Yes'. If this is the first time the property has been sold, tick 'No'.

1  Yes

2  No

#### Contract exchange date

D	D	M	M	Y	Y	Y	Y
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#### Practical completion or handover date

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

### Rehoused under a 'local authority nominations agreement'

A local authority nominations agreement is a written agreement between a local authority and private registered provider (PRP) that some or all of its sales vacancies are offered to local authorities for rehousing.

1  Yes

2  No

3  Don't know

### Buyer was a private registered provider, housing association or local authority tenant immediately before this sale

1  Yes

#### Number of bedrooms in previous property

For bedsits, enter '1'.

#### Previous property type

1  Flat or maisonette

2  Bedsit

3  House

4  Bungalow

9  Other

#### Previous tenure of the buyer

2  Affordable Rent

3  London Affordable Rent

1  Social Rent

9  Other

10  Don't know

2  No

3  Don't know

### Full purchase price of the property

Price of the property before any discounts are applied. For shared ownership, enter the full purchase price paid for 100% equity (this is equal to the value of the share owned by the PRP plus the value bought by the purchaser).

### Initial percentage equity stake purchased

Amount of initial equity held by the purchaser. For example, 25% or 50%.

 %

### Mortgage used for the purchase of this property

1  Yes

#### Mortgage amount

#### Name of mortgage lender

### Length of mortgage

 years

### Includes extra borrowing

1  Yes

2  No

3  Don't know

2  No

### Cash deposit

Total cash sum paid by the buyer towards the property not funded by mortgage.

### Cash discount given through Social HomeBuy (if applicable)

### Monthly basic rent

Amount paid before any charges.

### Monthly leasehold charges

For example, service and management charges.

Yes, enter amount:

No

## B Sale information – discounted ownership

### How many years has buyer lived in the property before purchase

Round up to the nearest year.

 years

### Full purchase price of the property

Price of the property before any loans, grants, discounts or subsidies are applied. For Right to Buy (RTB) or Preserved Right to Buy (PRTB) sales, enter the full price of the property without any percentage discount.

### Amount of any loan, grant, discount or subsidy given

For all schemes except Right to Buy (RTB), Preserved Right to Buy (PRTB), Voluntary Right to Buy (VRTB) and Rent to Buy.

### Percentage discount

For Right to Buy (RTB), Preserved Right to Buy (PRTB) and Voluntary Right to Buy (VRTB). If the discount was capped, enter capped %. If the property is being sold to an existing tenant under the RTB, PRTB or VRTB schemes, enter the % discount from the full market value that is being given.

 %

### Mortgage used for the purchase of this property

1  Yes

#### Mortgage amount

#### Name of mortgage lender

#### Includes extra borrowing

- 1  Yes  
2  No  
3  Don't know

2  No

### Cash deposit

Total cash sum paid by the purchaser towards the property that was not funded by the mortgage. This excludes any grant or loan.

### Monthly leasehold charges

For example, service and management charges.

Yes, enter amount:   No

## C Sale information – outright sale

### Is the buyer a company?

- 1  Yes  
2  No

### Will the buyers live in the property?

- Yes  
 No

### Full purchase price of the property

### Mortgage used for the purchase of this property

1  Yes

#### Mortgage amount

#### Name of mortgage lender

#### Length of mortgage

 years

#### Includes extra borrowing

- 1  Yes  
2  No  
3  Don't know

2  No

### Cash deposit

Total cash sum paid by the purchaser towards the property that was not funded by the mortgage. This excludes any grant or loan.

### Monthly leasehold charges

For example, service and management charges.

Yes, enter amount:   No



# Privacy notice for tenants and buyers of new social housing

## How are we using your information?

If your household has entered a new social housing tenancy, social housing providers will share your personal information with the Department for Levelling Up, Housing & Communities (DLUHC) for research and statistical purposes.

## How is this information provided?

The information is provided via 'Submit social housing lettings and sales data (CORE)', a service funded and managed by DLUHC. It collects information on the tenants or buyers, tenancy or sale, and the dwelling itself. Some of this information is personal and sensitive, so DLUHC is responsible for ensuring that all data is processed in line with data protection legislation.

## Why are we sharing this information?

Information collected using this service is shared with other government departments and agencies. Data is shared with the Greater London Authority and the Regulator of Social Housing. Data providers can also access data for their organisations via the online service. Data is only shared for research and statistical purposes.

## How does this affect you?

It will not affect your benefits, services or any treatments you receive. The information shared is anonymous and handled in accordance with the law. We are collecting and sharing your information to help us better understand the social housing market and inform social housing policy.

## If you want to know more...

Social housing lettings and sales data is collected on behalf of DLUHC for research and statistical purposes only. Data providers do not require the consent of tenants to provide the information, but tenants have the right to know how and for what purpose data is being collected, held and used.

The processing must have a lawful basis. In this case the processing is necessary for the performance of a task carried out in the public interest to meet a function of the Crown, a Minister of the Crown, or a government department.

You have the right to object and you have the right to obtain confirmation that your data is being processed, and to access your personal data. You also have the right to have any incorrect personal data corrected.

The information collected via this service relates to your tenancy, the dwelling you are living in or buying, and your household. Some of the information may have been provided by you as a tenant when signing the new tenancy or buying your property. Other information has been gathered from the housing management systems of social housing providers.

Data collected will be held for as long as necessary for research and statistical purposes. When no longer needed, data will be deleted in a safe manner. We are aware that some of the data collected is particularly sensitive. For example:

- ethnic group
- if previous tenure is a hospital or prison or approved probation hostel support
- if household left last settled home because discharged from prison, a long stay hospital or other institution
- if source of referral is probation or prison, youth offending team, community mental health team or health service

All the information collected via this service is treated in accordance with data protection requirements and guidelines.

Data is published by DLUHC in aggregate form on an annual basis as part of a report and complementary tables.

You can visit [www.gov.uk/government/collections/rents-lettings-and-tenancies](http://www.gov.uk/government/collections/rents-lettings-and-tenancies) to access the annual publications on lettings. Or visit [gov.uk/government/collections/social-housing-sales-including-right-to-buy-and-transfers](http://gov.uk/government/collections/social-housing-sales-including-right-to-buy-and-transfers) to view the publications on sales.

The detail level data is anonymised and protected to minimise the risk of identification and held with the UK Data Archive for research purposes.

## Making a complaint

If you are unhappy with any aspect of this privacy notice, or how your personal information is being processed, contact the Department Data Protection Officer at: [dataprotection@communities.gsi.gov.uk](mailto:dataprotection@communities.gsi.gov.uk)

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO) at [ico.org.uk/concern](http://ico.org.uk/concern).