

CORE – April 2016 eBulletin

Dear CORE Colleagues,

Welcome to our April 2016 e-bulletin which includes important information on cut-off dates, 2016/17 log submission and website updates.

Please take note of the important reminders and announcements below:

- **Cut-off Date - Final:** cut-off for 2015/16 data returns will be **Tuesday 31st May** – after this date it will no longer be possible to submit or amend 2015/16 logs. Please ensure you revisit your 'Saved' and 'Invalid' log records to ensure they submit as valid where appropriate. Guidance on how to do this is available in our *Online User Guidance (v3)* document available from our [Guides and Manuals](#) page.
- **2016/17 Logs Live:** From 1st April 2016 it is possible to enter CORE data for the 2016/17 reporting year - both [Lettings log](#) and [Sales log](#). Please take care to select the correct reporting year when inputting your data. The 2016/17 [Manual](#), [Lettings eCORE specification](#) and [Lettings eCORE template](#) are also available to download from the [Guides and Manuals](#) page. Data dictionaries will follow in due course.
- **eCORE guidance pack:** We have also made an [eCORE guidance pack available](#) to download from the [Guides and Manuals](#) page to help users interested in making use of the bulk upload function.

Problems receiving CORE emails?

If you are experiencing problems receiving emails from the DCLG CORE team, please contact your internal IT team and ask them if they can allow your organisation to receive emails from core.helpdesk@dclgdatamart.co.uk and no.reply@dclgdatamart.co.uk (commonly referred to as 'white listing'). This will help ensure that emails do not find their way to your spam or junk email folders, and allow emails from the team to pass your organisations internet security measures. If you need any further help or support with this, or similar issues, please get in touch with the team or ask your internal IT colleagues to contact us directly.

Please continue to check the [Alerts](#) page of the **DCLG CORE website** for further updates.

Many thanks for your patience and understanding.

The DCLG CORE Team

E: core.helpdesk@dclgdatamart.co.uk

T: 0303 444 2001